**CONSENT TO PROXY ACCESS TO GP ONLINE SERVICES**

*INFORMATION ABOUT ACCESS TO PATIENT ONLINE SERVICES to also be provided*

Patient details

|  |  |  |  |
| --- | --- | --- | --- |
| Surname |  | Date of birth |  |
| First name |  |  |
| Address |
|  | Postcode |  |
| Telephone number |  | Mobile number  |  |

I give permission to my GP practice to give the following person proxy access to the online services as indicated below.

|  |  |
| --- | --- |
| Signature of patient | Date |

Representative details

|  |  |
| --- | --- |
| Name |  |
| Contact number |  | Relationship to patient |  |
| Access to be granted | * Online appointments booking
* Online prescription management
* Accessing the medical record
 |

I understand my responsibility for safeguarding sensitive medical information and I understand and agree with the following:

* I have read and understood the information leaflet provided by the practice and agree that I will treat the patient information as confidential
* I will be responsible for the security of the information that I see or download
* I will contact the practice as soon as possible if I suspect that the account has been accessed by someone without my agreement
* If I see information in the record that is not about the patient or is inaccurate I will contact the practice as soon as possible. I will treat any information which is not about the patient as being strictly confidential

|  |  |
| --- | --- |
| Signature of representative | Date |

|  |
| --- |
| For practice use only  |
| Patient NHS Number |  | Patient EMIS Number |  |
| Representative Identity verified by |  | Method used* Photo ID
 |
| If the patient does not have capacity to consent to grant proxy access, is proxy access considered by the practice to be in the patient's best interest? Yes / NoBest interest decision made by: |
| Date account created (appointments & prescriptions) |  | Date login credentials provided |  |
| Date clinical assurance completed |  | Assured by: |  |
| Level of record access enabled: | Notes/explanation |
| Reason for restriction of access: |